



Sutton Place Hotel, Vancouver, British Columbia
Thursday, 22 September 2016
17:00-18:00

1. Call to Order: 17:00 – about 25 members

Frank Russo (President) welcomed participants and noted that the ongoing 2016 Acoustics Week in Canada conference was a resounding success, with some 170 confirmed registrants.

2. Approval of previous minutes:

MOTION to approve the previous AGM's minutes: moved by Stan Dosso, seconded by Jérémie Voix, carried unanimously.

3. President's Report (Frank Russo)

- a. Board renewal: Kathy Pichora-Fuller would be ending her tenure on the Board of Directors, after serving for four years, and would be replaced by a new member. Frank noted that the following year there would be several Board members stepping down including some officers. He called on Association members to consider joining the Board next year, pointing out that the aim is to achieve good representation of the various sectors composing the membership.
- b. Frank gave the floor to Tim Kelsall, who had been once more confirmed at the Board of Directors meeting as chair of the Standards Committee. Tim began with a brief historical account of the Standards group as the forebear of the Canadian Acoustical Association. He pointed out that the Committee deals with only one aggregate standard, being the combination of all pertinent international standards on noise and vibration, and referred participants to the CAA-ACA web site for information. He also noted that minutes of every meeting of the Committee are published in Canadian Acoustics and provide a convenient way for Association members to keep abreast of Canadian acoustical standards.
- c. Frank reminded participants of the importance of volunteers in the running of the Association, even in non-Board roles. Specifically, he noted that Sean Pecknold would be stepping down after long serving as webmaster and a volunteer was being sought to replace him, and that the new role of social media coordinator that Frank himself had filled initially would be shared by two volunteers, Huiwen Goy and Steven Sonnenberg.
- d. Turning to the business of the International Committee on Acoustics, Frank announced that Mike Stinson had been reconfirmed as Canadian representative on the ICA. He noted that the ICA can make a small budget available to national member organizations for the convening of special symposia, and reminded that following the 2016 meeting that was held in Buenos Aires, future meetings would take place in Aachen, Germany (2019) and Gyeongju, Korea (2022). He then gave the floor to Michael Stinson who said a few words about the proposal made to UNESCO to declare 2019 the International Year of Sound, patterned after the International Year of Light in 2015 which resulted in a major outreach.
- e. The floor was then given to Peter VanDelden, chair of the organizing committee for the 2017 CAA-ACA conference in Guelph, Ontario. Peter indicated that preparations were proceeding smoothly and noted that the meeting would coincide with the annual Oktoberfest celebration in Kitchener / Waterloo which might inspire a social theme for the event. He called on potential sponsors, exhibitors and session chairs to give the conference due consideration.
- f. Frank announced that the 2018 CAA-ACA conference would be held jointly with the autumn meeting of the ASA in Victoria, British Columbia. He noted that no financial commitment had been made by the Canadian association (thus no exposure to losses but no sharing in any potential profits). There would be technical coordination of sessions between the ASA and the CAA-ACA.

MOTION to accept the President's report: moved by Tim Kelsall, seconded by Peter VanDelden, carried unanimously.

4. Treasurer's Report (Dalila Giusti)

- a. Dalila gave a brief overview of the budget, explaining the distinctions and interrelation between Capital Fund, Operating Fund and Investments, and noted that the Association is in good financial shape.
- b. Investments last year yielded up to 40% return; this year a more modest 8% is expected.
- c. Dalila remarked that the organizers of this year's conference had used a different student subsidy paradigm from the traditional cash contribution toward travel fares, defraying hotel costs and registration fees instead. A sum of \$10,000 had been allocated in the Association's annual budget for the purpose of financing student travel subsidies; it remains unclear (until the conference accounting is finalized) how that will apply to the funding model used this year, but that budget allocation is approved for future conferences as well.

MOTION to accept the Treasurer's report: moved by Stan Dosso, seconded by David Quirt, carried unanimously.

5. Secretary's Report (Roberto Racca)

- a. Roberto gave a summary of the current participation levels in the Association, totalling 181 paid members and 26 sustaining subscribers. The overall membership level remains essentially unchanged from the same time in 2015, with a shift however to a greater proportion of student memberships (thus a net decrease in number of professional members). Roberto noted that the surge in student memberships likely resulted from the effective promotion by the conference organizers of travel subsidies for student members. The number of sustaining subscribers held steady.
- b. A few members have suggested that the Association consider instituting different types of membership, for example a lower-fee level for members who have retired from professional employment, or multi-year renewal options. Roberto indicated that the Board of Directors had been made aware of these suggestions and would be looking into viable approaches.
- c. On a related matter, some have commented on the inconsistent and seemingly interchangeable use of the terms "member" and "subscriber" especially in the wording of the on-line renewal forms. The common sense is that individuals take up (or renew) membership in the Association and receive a subscription to the journal as a benefit, but the on-line text appears to focus on the subscription as the key component. Roberto pointed out a related misperception that a sustaining subscription to the journal would lend membership status to the subscribing institution, whilst in fact membership in the Association is only open to individuals and must be taken up separately. He indicated that work was underway to revise any ambiguous wording in the informational materials and forms.
- d. Roberto encouraged members to communicate to him any concerns, suggestions or requests, as they would be given full consideration and would be brought up with the Board and/or executive of the Association for deliberation and action as needed.

MOTION to accept the Secretary's report: moved by Peter VanDelden, seconded by Dalila Giusti, carried unanimously.

6. Editor's Report (J r mie Voix)

- a. J r mie reported that at the Board of Directors meeting the budget had been approved for implementing Document Object Identifier (DOI) indexing of the journal content, both going forward and retroactively to all past issues. This move will enhance the external searching and referencing of articles in Canadian Acoustics.
- b. A potential publishing agreement with EBSCO has remained unresolved due to some underlying organizational issues; more recently the alternative has arisen of the publishing going to Springer. The matter is under consideration by the journal's advisory board and later will be reviewed by the Directors and possibly put to the membership.
- c. Several bugs were found in the database script used to generate the members' directory that appears annually in Canadian Acoustics, and shall be fixed for the upcoming directory in the December 2016 issue.
- d. J r mie reminded the members that they should ensure (through the on-line membership management form at jcaa.caa-aca.ca) that their full address information is included in the database, as missing fields can result in misprinting of shipping labels and consequent non-delivery of the Journal.
- e. A commercially issued SSL certificate for the CAA-ACA membership and conference registration sites will enhance their security validation.
- f. The impact index of Canadian Acoustics is under review; the rating from ESCI was disappointingly low in part because of a number of technical reasons that the Editor is presently assessing.
- g. J r mie invited Philippe Desjardins to say a few words about UNIWeb, a professional network of institutions and their academic researchers. This network has both a public side spanning all member institutes and a private side that is internal to an institute. The CAA-ACA already belongs to UNIWeb and its members can therefore join the network, but the dynamics of implementing the accounts are still under development.

- Kathy Pichora-Fuller raised the issue of how UNIWeb would serve the interests of non-scientist members of the Association, given the current academic slant of the network. On the other hand, she noted, it could become a bridge between the academic and the practitioner side of acoustics.
- h. Tim Kelsall asked about the possibility of changing the formatting of Canadian Acoustics articles to single column, which would be more reader friendly for reading PDF versions on-line. Jérémie responded that double column is still the standard format for most scientific journals, and the publishing industry places much emphasis on consistency. Vincent Mortimer suggested that a dual format for on-line delivery and print is now used by some publications.

7. Elections of the Board of Directors

- a. Frank Russo gave a preamble outlining the procedure.
- The membership of the Association elects or ratifies Directors. Each director is only elected for a one-year term, so all Board members have to be re-elected (or replaced) at every AGM.
 - Officers are not elected, but appointed from and by the group of elected directors.
- b. Frank requested approval from the membership that a slate of twelve (12) directors be maintained. *Vote passed with none opposed.*
- c. Frank listed the proposed incumbent members of the slate: Alberto Behar (Ryerson University), Bill Gastmeier (HGC Engineering), Bryan Gick (University of British Columbia), Dalila Giusti (Jade Acoustics), Michael Kiefté (Dalhousie University), Hugues Nélisse (IRSST), Roberto Racca (JASCO Applied Sciences), Joana Rocha (University of Victoria), Frank Russo (Ryerson University), Mehrzad Salkhordeh (dB Noise Reduction), and Jérémie Voix (ETS). He announced that former director Kathy Pichora-Fuller would be stepping down, but Andy Metelka (SVS Canada) was willing to stand for the role.
- d. Members of the slate who were present at the meeting introduced themselves briefly, and Frank introduced the ones who were absent. Frank called for any questions from the floor to the members of the slate; none were asked.
- e. Frank asked whether there were any nominations from the floor, in which case an election would be held. Three calls for nominations were made with no response, so the slate was approved by acclamation.
- f. Kathy Pichora-Fuller was thanked for her many services to the Association.

MOTION to adjourn: moved by Mehrzad Salkhordeh, seconded by Andy Metelka, carried.

Meeting adjourned at 18:05.

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The Canadian Acoustical Association - L'Association canadienne d'acoustique

**CANADIAN ACOUSTICS ANNOUNCEMENTS - ANNONCES
TÉLÉGRAPHIQUES DE L'ACOUSTIQUE CANADIENNE**

Tri-Agency Open Access Policy on Publications

The good news? Publication and copyright policies of Canadian Acoustics journal are fully compliant with these new rules! That's another good reason for researchers to publish in Canadian Acoustics!

The Canadian Institutes of Health Research (CIHR), the Natural Sciences and Engineering Research Council of Canada (NSERC) and the Social Sciences and Humanities Research Council of Canada (SSHRC) are federal granting agencies that promote and support research, research training and innovation within Canada. As publicly funded organizations, the Agencies have a fundamental interest in promoting the availability of findings that result from the research they fund, including research publications and data, to the widest possible audience, and at the earliest possible opportunity. Societal advancement is made possible through widespread and barrier-free access to cutting-edge research and knowledge, enabling researchers, scholars, clinicians, policymakers, private sector and not-for-profit organizations and the public to use and build on this knowledge. - According to a new policy, all grant recipients that were funded in whole or in part by NSERC or SSHRC for grants awarded May 1, 2015 and onward (January 1, 2008 for CIHR) are required to ensure that any peer-reviewed journal publications arising from Agency-supported research are freely accessible within 12 months of publication.

May 28th 2015

Looking for a job in Acoustics?

There are many job offers listed on the website of the Canadian Acoustical Association!

You can see them online, under <http://www.caa-aca.ca/jobs/>

August 5th 2015

CAA is now social!

Canadian Acoustical Association is moving to the social media!

Find us on social media: - Twitter: CanAcoustical - Facebook: [facebook.com/canadianacousticalassociation](https://www.facebook.com/canadianacousticalassociation)

December 14th 2015

Passing of Bill Lang

We are saddened to inform you of the recent passing of Bill Lang

Bill Lang passed away on October 23, 2016. Bill held a special place in the International Noise Control Engineering (INCE) community. He was a founding member of I-INCE, former President and long-standing director. He was tireless and ever optimistic in his pursuit of Noise Control Engineering and shaping national and international policy. We thank Bill for his initiatives in pursuit of a quieter world.

November 1st 2016