

# CANADIAN ACOUSTICAL ASSOCIATION

## Minutes of the Board of Directors Meeting

Thursday, May 3, 2018 2:00 PM – 4:00 PM (Eastern Time)

Conference to be held online at: <http://appear.in/caa-aca>

### 1. Call to Order

Meeting called to order at 14h10 EDT.

Present online: Jérémie, Dalila, Bill, Andy, Hugues, Michael, Bryan, Roberto, Frank, Umberto, Joanna.

Excused: Mehrzad, Alberto.

Approval of agenda: Moved by Jérémie, seconded by Michael.

Approval of past minutes: Moved by Dalila, seconded by Roberto.

### 2. President's Report (Jérémie)

Follow up – committed to improve website and journal website; automated members webpage; automated inclusion of logo for sustaining subscribers; improved rendering on mobile devices; corrected problems on Online Conferences System re archiving old versions.

New business:

ASA conference – Stan Dosso will be able to attend the Minneapolis meeting and will promote the CAA interests regarding the proceedings, etc.

Discussion about proceedings: CAA members who have papers approved to ASA conference will be invited to provide 2-page articles for the conference issue (which will be December this year).

Deadline of 29 May is the same for ASA and CAA, because ASA approval is prerequisite for submitting a paper for the CAA journal.

There will be no awards presentation at the ASA/CAA conference – no opportunity in the program.

All CAA board members are invited to a dinner the day before the conference; the BoD meeting will be scheduled just before that event.

ICSV conference – Question from Jérémie about providing free advertising in JCAA for sponsors to the ICSV. General sentiment is that this would be unfair to the regular advertisers, so not endorsed by the Board.

AWC 2019 – Benjamin Tucker willing to organize the conference in Edmonton; waiting until after their Alberta conference in October to start working on the program. Last time we had a conference in Edmonton was 2003; Jérémie will send to Benjamin the list of organizers from that 2003 event together with a list of AB-based CAA members, as well as past reports from Halifax, Vancouver and Guelph conferences. Frank suggested reaching out to the Alberta organization of noise control engineers to engage them in the process (Bill volunteered to do that).

Sherbrooke museum – CAA logo and information to be displayed at the exhibition on sound and acoustics.

Claire Wakefield retiring – Need a replacement for him on the awards evaluation committee for Eckel award. Hugues will take up that role.

Murray Hodgson – Widow received the card and was very appreciative.

### **3. Social Media Outreach (Frank)**

Activity continues under Frank's coordination; Frank is posting on Twitter (no longer on LinkedIn) with the assistance of Huywen who selects material. Need to find a replacement / complement for Huywen who will be finishing her postdoc. Suggestion to set up an organizational LinkedIn account since Frank was using his personal one.

### **4. Awards Report (Joana/Hugues)**

Joana is taking over from Hugues, who has sent her all the information. Nothing has moved yet on the awards front for this year (no nominations or applications yet). Bryan asked what the approach is if an applicant is from the same lab as the coordinator; Frank suggested that Bryan should seek out an alternative adjudicator for the instance.

Updated online system for listing all past awards.

Dalila informed that all cheques have been sent for last year's awards.

### **5. Past and Upcoming Meetings**

#### AWC-2017 (Peter or Jérémie)

Dalila presented information on behalf of Peter; extremely successful conference in numbers and revenue; Dalila lauded the personal involvement on the part of Peter and his family to organize and run the event. Budget of \$71,000 for the conference but the revenue amply made up for the high cost. The report is due out shortly. General discussion on the value of good organizing and outreach for a successful conference.

#### AWC/ASA-2018: Victoria, BC (Roberto and Jérémie)

Roberto pointed out the rigid organizing of the ASA. Bill mentioned the disadvantage of not having exhibit/sponsor revenue, but Dalila pointed out that this year is a no revenue / no cost participation for the CAA.

#### AWC-2019: Alberta (Frank and Jérémie)

Benjamin Tucker now organizing event for Edmonton; Jérémie is providing material from previous conferences to assist.

Dalila raised question about AWC 2020; should be in the Maritimes for a good rotation; suggestion was made to consider St John's but Charlottetown would also be a good location. St John's has a better base for organizing committee. Dalila asked whether we should consider having the AWC only every two years, interleaved with other conferences; opinion is to stay with current formula but have a plan B in case the organizing thins out. Andy mentioned that UNB has an active underwater acoustics group.

#### ICSV26-2019: Montréal, QC (Jérémie)

Jérémie is organizing and all is well; CAA members will receive a discount.

#### INTERNOISE 2021B (Roberto)

Nothing to report; not aware of anyone really having taken the lead in Vancouver (last contact in July indicated that there was some general interest but no momentum). When asked earlier on, we had indicated that the CAA-

ACA would support through endorsement any initiative to have the event in Vancouver, but not make a monetary commitment to the event.

#### ICA2025B (Jérémie)

Jérémie is the point of contact. Group from NRC with Michael R. Stinson has asked for potential interest from the CAA to hold the event in Montreal. Suggestion from the Board is to hold back a decision until closer to the year. Jérémie will give a qualified expression of interest.

#### Conference Manual – update (Frank)

Frank is integrating an older version of the manual with new information; will share draft with Benjamin Tucker. ETA for review is next month.

### **6. Treasurer’s Report (Dalila)**

Association is in excellent shape after revenue from AWC 2017; investments to be considered soon; HST refund from 2016 should be forthcoming after closing fiscal year. Dalila asked approval to move \$50,000 from operating account to investment account (to be rolled in with approval of report)

Dalila asked whether records older than 7 years should be kept, otherwise she will have all older records destroyed. Nobody objected to shredding older records.

Motion to approve report: moved by Roberto, seconded by Umberto; carried unanimously.

### **7. Secretary’s Report (Roberto)**

The current tally of Association members and JCAA subscribers is summarized in the table below, which shows by comparison the numbers for October 2017 and June 2017 reported at the corresponding meetings.

<b>Category</b>	<b>Paid-up 2018 (as of 3 May 2018)</b>	<b>Paid-up 2017 (as of 8 Oct 2017)</b>	<b>Paid-up 2017 (as of 1 June 2017)</b>
Regular member	152 (+42)	146 (+42)	145
Emeritus	1	1	1
Student	20 (+7)	14 (+7)	34
Sustaining subscriber	20	25	28
Indirect subscribers			
- Canada	3	6	6
- USA	1	4	4
- International	2	4	4
Direct subscribers	3	1	1
<b>Total</b>	<b>202 (+49)</b>	<b>201 (+49)</b>	<b>223</b>

## **8. Editor's report (Umberto)**

All is fine on the Journal side; there is a healthy queue of accepted papers in the pipeline. June issue will be a mixed edition of a regional issue for Vancouver/BC and a regular complement of papers. September issue will be a regular one. December issue will be the conference edition. Next year there will be no regional issues but other forms of dedicated content are planned. Roberto mentioned the problem we faced with some potential contributors to the BC issue being concerned that a short publication on current research might jeopardize full publications later; Umberto noted that if the call for a regional issue results in interest in the submission of full papers instead, a positive goal has still been reached.

In Guelph there was a discussion of a “practitioners’ corner” for less scientific content, proposed by Alberto; one such article was published, but Umberto is concerned that too many of these articles would lower the standing of the journal and is taking a cautious approach to this matter. Another problem is that practitioners are not used to the slow and rigorous process of editorial review and revision cycle, resulting in added burden on the editorial team compared to traditional research articles.

## **9. Varia**

Roberto brought up the question from Ramani about student travel support for one of his students who will no longer be a student at the time of the conference. This issue opened the question of whether there will be CAA-ACA travel subsidies for the Victoria conference since it is primarily handled by the ASA and does not have a direct CAA budget. Frank suggested that for “shared” conference years we adopt the simple model to allocate a standard amount that is divided among all student applicants. Discussion to be continued in a separate session.

## **10. Next Meeting: Nov. 4<sup>th</sup>, 2018 @4pm(PST) in Victoria (BC)**

Jérémie suggested to start at 3pm because it will give time to wrap up before the ASA dinner at 6:30pm.

## **11. Motion to Adjourn**

Moved by Jérémie to adjourn at 16:03 EST.



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